



PROOF APPROVAL¹

Please review this proof very carefully. We recommend you print out each proof and review on paper. We strongly discourage reviewing your proofs on a computer, tablet or smart phone screen. Paper and ink colors on your proof are for placement only. Paper and ink colors are those chosen at your consultation and are indicated on your invoice.

If your proof requires changes, provide all changes in writing via email to lindsay@papernposh.com and new proofs will be created. Charges may apply. Please allow up to five days for a new proof.

If your proof is approved, please initial appropriately, sign and date, below. Please scan and email to lindsay@papernposh.com. By signing and dating below, you acknowledge that:

- 1) you reviewed your proof carefully;
- 2) your stationery will be printed exactly as shown in the proof;
- 3) you fully and finally agree to the attached proof including all dates, times, wording, grammar, titles, design, font, typeset, spelling, punctuation, photographs, images, ink color placement, resolution, layout and all of other appearances and terms (collectively, "appearance");
- 4) you fully and finally agree that all paper types and color, ink types and colors, color placement, quantities, embellishments and all other details, as well as prices set forth in your most recent invoice are correct;
- 5) you authorize Paper & Posh to order unique products and goods for the event or purpose stated in, or described on, the Proof (the "Product") in the quantities that you authorize;
- 6) you agree to pay Paper & Posh in full for the Product upon its delivery to you; and
- 7) you fully and finally release Paper & Posh from any and all liability or responsibility for errors or mistakes shown in the proof including but not limited to errors or mistakes in dates, times, wording, grammar, titles, spelling, punctuation, and all other appearances.

Please initial below:

_____ Proof approved, proceed with order, OR

_____ Proof approved with the following changes (up to three, please print clearly):

- 1)
- 2)
- 3)

Please sign below:

Name _____ Date _____

Your order will be shipped to Paper & Posh unless otherwise indicated on your invoice. Please allow three to four weeks for delivery.

¹ Rev. 2/17.